

Health Safety and Environmental Protection Committee

Date: Thursday, November 8, 2012

Time: 9:00 a.m. – 4:00 p.m.

Location: Richland Library Conference Rooms A/B, 955 Northgate Drive, Richland

Conference Line: Dialing Instructions:

- Tri-City participants: 376-3622, conference code **6534566#**
- Long distance participants: 1-877-401-5229, conference code **6534566#**

GoToMeeting: <https://www3.gotomeeting.com/join/390029886>; Meeting ID: 390-029-886

9:00 a.m. Opening – Becky Holland, Vice-Chair

- Welcome and introductions
- Approval of the October Committee meeting summary
- Announcements

9:15 a.m. [DOE-ORP's¹ Response to HAB Advice #258](#) (Safety at the Waste Treatment and Immobilization Plant) – Joint with Tank Waste Committee

Purpose: To receive a synopsis of the response from the issues managers, with a recommendation for committee next steps, if any.

- Issue manager synopsis and recommendation – Liz Mattson, Dirk Dunning (15 min)
- Agency perspectives – Steve Pfaff, DOE-ORP
- Regulator perspectives – Ecology (5 min)
- Committee discussion

10:15 a.m. Break

10:30 a.m. Tutorial on Documented Safety Analysis – Joint with Tank Waste Committee

Purpose: To receive a tutorial from DOE on what DSAs are, what they are intended to accomplish, and how they are used (foundational tutorial for purposes of future discussion topics)

- Agency presentation – Mark Jackson, DOE-RL; Vic Callahan, DOE-ORP; (20 min)
- Committee discussion

11:30 a.m. Lunch

¹ U.S. Department of Energy – Office of River Protection

12:30 p.m. DOE's Response to HAB Advice #255 (Employee Concerns Program)

Purpose: To receive synopsis of the response from the issues managers, with a recommendation for committee next steps, if any.

- Issue manager synopsis and recommendation – Becky Holland, Tom Carpenter (10 min)
- Agency perspectives – Brian Harkins, DOE-ORP; Stan Branch, DOE-RL (5 min)
- Regulator perspectives – Ecology (5 min)
- Committee discussion

1:15 p.m. Site-wide Safety Culture Survey

Purpose: 1) To provide a brief overview of the survey and its objectives; 2) to orient committee members to how they can access the survey reports, and; 3) to identify potential focus areas for future discussion.

- Issue manager introduction – Laura Hanses (5 min)
- Agency presentation – Julie Goeckner, DOE-HQ; Steve Pfaff, DOE-ORP; Ed Parsons, DOE-RL (10 min)
- Regulator perspectives – Ecology (5 min)
- Committee discussion

2:15 p.m. Break

2:30p.m. DOE-RL Contractor Metrics on Safety

Purpose: To receive a presentation on DOE and CH2MHill safety metrics and analysis.

- Agency presentation – Ray Corey, DOE-RL (20 min)
- Regulator perspectives – Ecology (5 min)
- Committee discussion

3:30 p.m. Committee Business

- Review follow up items
- Update the 3-month work plan
- Develop draft Potential Meeting Topics Table for next requested meeting

4:00 pm Adjourn